



Grants-in-Aid to Support Undergraduate Student Research
Ron Hoham Undergraduate Research Grant
Due Date: March 5th, 2025

The Northeast Algal Society Development Committee is pleased to continue its small grants program to facilitate student research, recognizing that small amounts of support can be critical to the success of a project. Funding for this small **undergraduate grant** is provided through the establishment of the “Ron Hoham NEAS Undergraduate Research Grant”.

Eligibility: Applicants must be currently enrolled as an undergraduate student on any campus located in the Northeastern United States and eastern Canada¹. All expenses must be incurred while the applicant still has student status.

Awards: Grants are made in the amount of up to \$750 and are intended to help defray research expenses that the student may otherwise need to pay for out of personal funds. This award is intended to enable the student to accomplish work otherwise not possible. All expenses should be incurred in support the proposed investigation. Students are encouraged to correspond directly with the NEAS at asavoie@nature.ca if they have questions concerning the eligibility of expenses.

Ideal:

- purchase of supplies, goods, and services
- travel to and from field sites

Will be considered:

- support for assistants
- tuition and expenses for taking critical techniques courses not available at the home institution

Not eligible:

- indirect costs, student fees or tuition to the applicant's institution
- self-stipends
- travel to scientific meetings

¹ Northeastern region includes the states of NJ, PA, NY, VT, NH, ME, MA, CT and RI and the Canadian provinces of ON, QC, NS, NB and PE. NEAS also includes the neighboring states of OH, MD, WV, VA and DE. Students from other regions should contact asavoie@nature.ca prior to submitting an application.

Evaluation and Selection: Selection of recipients will be based primarily on the applicant's research proposal and supporting letters. Additional criteria will include past research achievements, the applicability of the project to the field of phycology, and the perceived future of the applicant as a researcher. Proposals are reviewed by the NEAS Development Committee members in consultation with the member institutions. Students can receive a maximum of two Grants-in-Aid awards in the course of their education. The NEAS reserves the right to partially fund projects if so recommended. We may also choose to not issue a grant in any given year if the applications are unsuitable for support.

Application Procedure: To be eligible for consideration, send one (1) electronic copy (.pdf format preferably) of all application materials to asavoie@nature.ca on or before **March 5th, 2025** with the words "NEAS UNDERGRADUATE STUDENT RESEARCH SUPPORT" in the subject line.

The applicant must submit the completed application as described below including their curriculum vitae (CV). The CV should include where the student is in their educational training, and when appropriate, a list of papers presented at meetings, publications, and grants and fellowships received.

In addition, the applicant should request at least one letter of recommendation from their advisor, major professor or other faculty member who can comment on the applicant's research and experience. The letter writer should be a current or former NEAS member. Letters should be submitted directly from the letter writer to asavoie@nature.ca to ensure confidentiality.

Your application must address all items below, and you must ensure that the complete application, including the letters of recommendation is submitted on time. Incomplete applications will NOT be reviewed.

- Name
- Address (include mailing address, phone number, and email). This address will be used as the shipping address for any items ordered through this program.
- A statement clearly indicating you are an undergraduate student and expected graduation date.
- Title of proposed research project.
- Description of your proposed research. Maximum 2 page, single spaced 12 pt font. This page limit must include your title, abstract and any figures, but need not include literature references or supporting letters.
- Location(s) where research will be conducted. You should also identify what faculty member and institutions are participating in this work.
- An itemized budget (**maximum total =\$750**) describing how the funds will be spent. Include a brief justification for each item. See the paragraph entitled "Award" on page 1 for a description of allowed expenses.
- Current CV including your current field of study and educational background.
- Name, address, and phone number(s) of major professor or advisor submitting letters of recommendation.

Reporting Requirements:

Students awarded funding will be required to:

- submit a final report (one page) to NEAS that indicates the activity and how it benefited them
- acknowledge NEAS support for their research in any papers, oral or poster presentations that were derived from such support
- submit a short paragraph of what they did with the funding suitable for posting on the NEAS website

Recipients are required to attend the annual NEAS meeting and will receive **free registration** to do so. This requirement will be waived if the recipients have extenuating circumstances that make attendance unusually difficult. They are also encouraged to present their work.

All items should be submitted to asavoie@nature.ca with the subject line NEAS UNDERGRADUATE STUDENT RESEARCH REPORT no later than one year after funds are received.